

## **WaterOne Code of Ethics**

The Purchasing Department subscribes to the Code of Ethics of the NIGP- The Institute for Public Procurement and believes that the following ethical principles should govern the conduct of every person employed by a public sector procurement or materials management organization.

1. Accepts a leadership position according to the professional principles, and when confident of possessing the qualifications to serve under those principles, will serve to the advantage of the employing organization
2. Believes in the dignity and worth of the service rendered by the organization, and the societal responsibilities assumed as a trusted public servant
3. Is governed by the highest ideal of honor and integrity in all public and personal relationships to merit the respect and inspire the confidence of the organization and the public being served
4. Believes that personal recognition and profit obtained through misuse of public or personal relationships is dishonest and not tolerable
5. Identifies and eliminates participation of any individual in operational situations where a conflict of interest may be involved
6. Believes that Procurement staff should at no time or under any circumstances accept directly or indirectly, gifts, gratuities, or other things of value from suppliers, which might influence or appear to influence purchasing decisions
7. Keeps the governmental organization informed, through appropriate channels, on problems and progress of operations by emphasizing the importance of the facts
8. Will not use the leadership role to influence staff and will not discriminate based on politics, religion, color, national origin, disability, gender, age, pregnancy and other protected characteristics
9. Seeks or gives no personal favors. Handles each administrative problem objectively and empathetically, without discrimination
10. Subscribes to and supports the professional aims and objects of the NIGP-The Institute for Public Procurement